



...shedding new light on Jewish Traditions

Or Hadash, A Reconstructionist Congregation
190 Camp Hill Road, Fort Washington, PA 19034
(215) 283-0276

Event Request Form and Rental Contract

Applicant _____

Address _____

Telephone (h) _____ (w) _____ Email: _____

(c) _____

Type of Event _____

Number of people expected _____

Date _____ Start Time _____ End Time: _____

Fundraiser: _____ . If yes, for what organization _____
yes no

Fee (One half due with this application): _____

Applicant's date request and use of above facilities is approved subject to the following terms and conditions:

1. The above-listed fee is subject to increase but shall not exceed ten (10%) percent per calendar year. One-half of the above-listed charge must be received with this application ("the deposit") and the balance paid sixty (60) days prior to the function. In the event of cancellation or non-payment of the balance by applicant, the deposit is non-refundable.
2. The premises shall be used in accordance with the Building Rules and Regulations of Or Hadash, and the Building Rental/Reception Details, including those attached hereto and any which may hereafter be established. No third party shall perform any services upon the premises unless approval of the proposed service first be obtained from Or Hadash, it being understood that Or Hadash retains the rights to determine who may or may not render such service.
3. At least sixty (60) days prior to the function, applicant must notify Or Hadash of any and all agents such as florists, musicians, caterers, photographers and entertainers expected by applicant to use the facilities. No food may be brought upon the premises without approval from Or Hadash. Caterer will submit signed Catering Services Agreement.
4. Any agent employed by applicant must provide Or Hadash with a duly executed certificate of insurance, evidencing Worker's Compensation Insurance and General Liability Insurance providing bodily injury limits of not less than \$100,000/\$300,000 and property damage limits of not less than \$25,000. Caterers must have food and liquor liability insurance of not less than \$300,000. The Certificate of Insurance shall name Or Hadash as an additional insured.

5. Applicant agrees to indemnify, defend and hold harmless Or Hadash from any losses, claims, damages, judgments and/or costs, including counsel fees and costs, which Or Hadash may sustain, arising out of the use by applicant or its agents of the subject facilities.
6. Should Or Hadash sustain any property damage arising out of the use of the subject facilities by the applicant or its agents, whether or not the damage results from negligence, applicant shall promptly pay Or Hadash for the repair of such damage.

7. Or Hadash reserves the right to forbid and prevent any act which it, in its sole discretion, considers to be inconsistent with the nature of the institution.

Date _____ Applicant Signature _____ Date _____ Or Hadash _____
Deposit Received _____ Balance Received _____