



**The SMILE School of Or Hadash Madrich/Madricha Brit**

I, (print full name) \_\_\_\_\_,  
understand the following guidelines of the SMILE school madrichim program, and  
with which I agree to comply with completely.

1. Arrive in classroom by 8:45 am in time to assist teacher with classroom set-up and greeting of students, and remain until classroom is cleaned up after the students leave;
2. Attend Havdalah and SMILE school services and participate as a *doogmah* (positive example);
3. Assist teacher with classroom duties, including (but not limited to) getting supplies, set up/clean up, classroom instruction, individual/small group instruction, students supervision;
4. Model appropriate behavior to students, other madrichim and congregants;
5. Attend all classroom activities, including school services and any special assemblies;
6. Attend all mandatory madrichim meetings and orientation meetings;
7. Notify ED and the classroom teacher in writing (email) ONE WEEK PRIOR to a scheduled absence (this includes a family vacation, planned sporting event, etc.);
8. Read all emails and memos pertaining to the SMILE school. These will be sent each Thursday.
9. Sign in and check your mailbox each work day upon arrival.

\_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Madrich/Madricha's Signature

\_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Parent/Guardian's Signature